



THIRD FUTURE

Creating tomorrow's schools

Council Agenda – 2 Nov 2018

1:00 – 3:00 p.m. – Castle Pines Library

360 Village Square Lane, Castle Pines

or

1:00 – 3:00 p.m. – Zoom

<https://zoom.us/j/218269287>

Meeting ID: 218 269 287

1:00 – 1:10	Call to order and welcome
1:10 – 1:25	Selection of Officers
1:25 – 1:30	Approval of agenda
1:30 – 2:00	Vision and mission of Third Future Schools
2:00 – 2:30	Review of Bylaws and responsibilities of the Council
2:30 – 2:40	Minor change to the bylaws: to approve correction of misprint in the bylaws under Article X, Section 1 – change threshold amount of contracts from \$2,500, to \$25,000
2:40 – 2:55	Update on school and projects <ul style="list-style-type: none">• Enrollment• Personnel• Budget• Construction• Instruction• Coperni 3<ul style="list-style-type: none">○ Facility○ Charter application○ Meeting with D11 team
3:00	Adjourn

**Third Future Schools Council
Meeting Minutes**

**November 2, 2018
1:00pm – 3:00pm
Castle Pines Library, Castle Pines, CO**

Council Members Present:

Tammy Clementi
Dwight Jones
Jeani Frickey Saito
Scott Laband

Council Members Excused:

Lance Bolton (jury duty)

TFS Schools Personnel:

Mike Miles

I. Call to Order and Welcome

M. Miles called the meeting to order at approx. 1:05pm and welcomed council members to first council meeting.

II. Selection of Officers

M. Miles reviewed responsibilities of officers, per organization Bylaws.

M. Miles presided over selection of officers. The following Council members were elected as officers by unanimous vote:

Chair – Dwight Jones

Vice-Chair – Tammy Clementi

Secretary – Jeani Frickey Saito

Following election of officers, D. Jones presided over remainder of meeting.

J. Frickey Saito recorded minutes.

III. Approval of Agenda

Council approved agenda by unanimous vote.

IV. Vision & Mission of Third Future Schools

Miles reviewed Third Future Schools Vision & Mission noting the following core principles:

- Use of Time & Space
- Students Own Their Own Learning
- Parents Have Access to Expanded Number of Choices of Schools & Programs
- Employee Value Proposition
- How to Think & How to Learn
- Community Groups Tapped to Educate Students on Non-Core Subjects
- Governing: Charged with Alignment
- Accountability Tied to Outcomes

V. Review of Bylaws and Responsibilities of the Council

M. Miles reviewed the Bylaws and Responsibilities of the Council noting the innovative relationship between the Board, the Council and CEO.

VI. Minor Change to Bylaws

The Council approved by unanimous vote a correction to a misprint in the Bylaws (Article X, Section 1) to change threshold amount of contracts from \$2,500 to \$25,000.

VII. Update on School and Projects

M. Miles provided update on school progress and current projects.

- A. Enrollment – AAL October Count exceeded budget estimates (698 to 640)
- B. Personnel retention – With the exception of a second-grade science teacher who left voluntarily, personnel recruiting and retention proceeding on track.
- C. Budget – Planning Grants with Charter School Growth Fund and New Venture Schools
- D. Construction – Playground installed at AAL; adding ceilings to three rooms
- E. Instruction – Academic progress at AAL is outperforming APS schools; promising performance on PARCC
- F. Coperni 3 – Meeting with D11 Team on-schedule; conversations with Charter School Institute (CSI) underway in the event D11 Board choose to relinquish authorizing.
- G. Misc -- Welcomed CDE Commissioner Katy Anthes and SBE Member Rebecca McClelland

VIII. Next Meeting

Next meeting tentatively scheduled for January 25, 2019. Confirmation to follow.

IX. Adjourn

The meeting was adjourned, without objection, at approx. 2:40pm.

Minutes Submitted By:

Jeani Frickey Saito

Jeani Frickey Saito, Secretary
12/15/18

Minutes Approved:

2/8/19 JFS



THIRD FUTURE

Creating tomorrow's schools

Council Agenda – 8 Feb 2019

1:00 – 2:00 p.m. – Castle Pines Library

360 Village Square Lane, Castle Pines

or

1:00 – 2:00 p.m. – Zoom

<https://zoom.us/j/782922392>

Meeting ID: 782 922 392

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|-------------|--|
| 1:00 – 1:10 | Call to order and welcome <ul style="list-style-type: none">• Approval of agenda• Approval of Nov 2 minutes |
| 1:10 – 1:15 | Periodic review of bylaws |
| 1:15 – 1:20 | Review of vision and mission of Third Future Schools |
| 1:20 – 1:50 | Update on school and projects <ul style="list-style-type: none">• Merger and take-over of “Monarch”<ul style="list-style-type: none">○ Merger○ Staff○ Finances• Coperni 3<ul style="list-style-type: none">○ CSI Contract○ Facility• AAL• Adams 14 |
| 1:50 – 2:00 | Discussion of nominations for Council member |
| 2:00 | Adjourn |



**Third Future Schools Council
Meeting Minutes**

**Friday, February 8, 2019
1:00pm – 2:00pm
Castle Pines Library, Castle Pines, CO**

Council Members Present:

Tammy Clementi
Dwight Jones
Jeani Frickey Saito (by phone)

Council Members Excused:

Scott Laband

TFS Schools Personnel:

Mike Miles

I. Call to Order and Welcome

D. Jones called the meeting to order at approx. 1:15pm and welcomed council members.

II. Approval of Agenda & Minutes

Council members approved by unanimous vote the Meeting Agenda.

Council members approved by unanimous vote the November 2018 Meeting Minutes, as revised.

Revision Details: Since documents related to Council meetings are already subject to Colorado Open Records Law, and any hyperlinks in Minutes would be redundant, the following revisions were approved by the Council to the November 2018 Meeting Minutes: 1) strike reference to hyperlink of Bylaws; and 2) strike reference to hyperlink of PowerPoint presentation.

III. Vision & Mission of Third Future Schools

M. Miles reviewed Third Future Schools Vision & Mission, Council discussion focused on TFS's commitment to recruiting and retaining highly effective educators and school leaders, as well as a commitment to cultivating a school culture that supports student performance and growth.

M. Miles reminded Council members of budget set-aside (5%) that Council may designate to support advancements in innovation in service to TFS vision and mission. Future conversations will occur at Council retreat, tentatively planned for Summer 2019.

IV. Periodic Review of Bylaws and Responsibilities of the Council

M. Miles reviewed Section 6 of the Bylaws with Council members, noting that current framework aligns with model organizational structure outlined by *Robert's Rules of Order*.

Council discussion affirmed current framework, specifically the commitment to comply with Colorado law regarding Open Meetings and Open Records. Chair called Council's attention to specific reference in Bylaws.

V. Update on School and Projects

M. Miles provided an update on school progress and current projects.

Monarch Classical School of the Arts Merger -- Authorizer: Colorado Charter School Institute

As of ~~January 2019~~ **December 6, 2018**, Monarch Classical School of the Arts (located at 525 E. Costilla, Colorado Springs, CO) has officially merged with Academy of Advanced Learning. Governance boards for both entities approved merger. TFS Leadership is currently taking steps to stabilize school's financial standing and implement transition plan with current staff and school leadership, in coordination with

Colorado Charter School Institute (CCSI). TFS successfully secured funds (in form of grants and loans) from CCSI and Charter School Development Corporation to assist with financial stabilization. Current enrollment: approx. 150 students

Coperni 3 Approval & Opening -- Authorizer: Colorado Charter School Institute

School to be located in space formerly occupied by Macy's Department Store at the Citadel Mall, Colorado Contract with CCSI received final approval from CCSI Board on January 22. TFS staff working with Colorado School Development Corporation to secure appraisal and final documentation for closing in in early 2019. In December 2018, TFS sought and received from D-11 School Board to seek authorization from CSI, in accordance with the District's ~~exclusion~~ **exclusive** chartering authority. M. Miles noted that had D-11 elected to authorize Coperni 3, the school would have been eligible for approx. \$2,500 per pupil of the District's mill levy override revenue. Target Date for Opening: August 1st (first day of classes) Target Enrollment: 420, Grades K-6

Academy of Advanced Learning -- Authorizer: Aurora Public Schools

AAL's progress continues to set the standard for closing the achievement gap and supporting at-risk families. December 2018 NWEA MAP results showed more than one-year's growth in five months. Nearly 90% of AAL students received recognition at winter awards assembly.

Adams 14 – SBE Accountability Order

In partnership with Empower **Learning Schools**, TFS submitted a response to the Adams 14's RFP issued in compliance with Colorado State Board of Education order to seek outside management in order to address chronic failures to meet accountability standards. The TFS/Empower **Learning Schools** application is one of four finalists, and the only one that would actively manage schools, as opposed to providing consulting and supplemental services. A final decision is expected in late-February 2019.

VI. Discussion of Nominations for Council Member

Council members discussed recruiting individuals to fill Council vacancy (Bylaws currently set Council size at 5 members). Individuals who are interested in serving will be asked to submit resume and Council will continue to discuss appointment during a future meeting.

VII. Next Meeting

The next meeting is tentatively set for June 2019, meeting details to be confirmed.

VIII. Adjourn

The meeting was adjourned, without objection, at approx. 2:15pm.

Minutes Submitted By: _____
Jeani Frickey Saito, Secretary
2/8/19

Minutes Approved: _____

9:00 a.m. to 1:00 p.m. – in person meeting

Philip S. Miller Library, Castle Rock, 100 S. Wilcox St.

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|---------------|---|
| 9:00 – 9:30 | Welcome and introductions <ul style="list-style-type: none">• New members• Getting to know you |
| 9:30 – 10:00 | Our Governance System <ul style="list-style-type: none">• Key aspects of the bylaws• Overview of roles and responsibilities (Keith)• Role of Board and Council• Discussion |
| 10:00 – 10:45 | Vision and Strategic Plan <ul style="list-style-type: none">• Key aspects of a strategic plan (Keith)• Review and discussion of TFS Strategic Plan |
| 10:45 – 11:00 | Break |
| 11:00 – 11:45 | Unified Improvement Plan (Keith) <ul style="list-style-type: none">• School SPF• Review TFS Action Plan |
| 11:45 – 12:30 | Working Lunch <ul style="list-style-type: none">• Update<ul style="list-style-type: none">○ Budgets<ul style="list-style-type: none">▪ Consolidated grants○ AAL<ul style="list-style-type: none">▪ NWEA▪ Enrollment▪ Staff▪ Future plans○ Coperni 2<ul style="list-style-type: none">▪ NWEA▪ Enrollment▪ Staff○ Coperni 3 |

9:00 a.m. to 1:00 p.m. – in person meeting

Philip S. Miller Library, Castle Rock, 100 S. Wilcox St.

TFS Combined Council/Board Meeting

- 9:15 – 9:30 Welcome and introductions by Mike Miles, CEO, TFS
- Board attendees: Rachel Ngola-Trice, President; Patrick Mills, Secretary - Treasurer; Kimberly Sanchez-Cawthorn, Kenyetta Clark, Parent Director, Jennifer Sward-Miller, Parent Director
 - Council attendees: Tammy Clementi, Vice President; Jeani Frickey-Saito, Secretary-Treasurer
 - Getting to know you exercise
- 9:30 – 10:00 Review of TFS Governance System
- Key aspects of the bylaws
 - Overview of roles and responsibilities (Keith Ouweneel)
 - Roles of Board and Council
 - Discussion
- 10:00 – 10:45 Vision and Strategic Plan
- Key aspects of a strategic plan (Keith Ouweneel)
 - Review and discussion of TFS Strategic Plan
- 10:45 – 11:00 Break
- 11:00 – 11:45 Unified Improvement Plan
- Review TFS Action Plan
- 11:45 – 12:30 Working Lunch
- Update
 - Budgets
 - Consolidated
 - Grants
 - AAL
 - NWEA
 - Enrollment
 - Staff
 - Future plans
 - Coperni 2

- NWEA
- Enrollment
- Staff
- Coperni 3
 - Enrollment
 - Staff
 - Renovations

TFS Board of Directors Meeting

- 12:55 – 1:20 Open the TFS Board meeting, in attendance were: Mike Miles, CEO; Rachel Ngola-Trice, President; Patrick Mills, Secretary - Treasurer; Kimberly Sanchez-Cawthorn, Kenyetta Clark, Parent Director, Jennifer Sward-Miller, Parent Director
- Call to order
 - Approval of Agenda
 - Motion to approve the agenda, all were in favor
 - Approval of 15 May meeting minutes
 - Motion to approve the May minutes, all were in favor
 - Approval of Budget revisions,
 - Motion to approve appropriation resolutions (three schools), all were in favor
- 1:20 – 1:45 Executive session to discuss legal matters
- Motion to move to executive session, all were in favor
- 1:45 – 1:50 Reconvene board meeting
- Motion to approve CEO performance evaluation, all were in favor
- 1:50 Motion to nominate Dr. Mary Lindiman to the TFS Board of Directors
- All were in favor
- 1:55 Meeting adjourns

1:00 to 3:00 p.m. at Coperni 3

755 Citadel Drive West, Colorado Springs

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|-------------|---|
| 1:00 – 1:30 | Tour of the School |
| 1:30 – 1:40 | Welcome <ul style="list-style-type: none">• Approval of agenda• Review of 15 June minutes |
| 1:40 – 2:00 | Review the work of the Council |
| 2:00 – 2:15 | Review the TFS concept <ul style="list-style-type: none">• Progress toward the vision |
| 2:15 – 2:45 | Update on the schools <ul style="list-style-type: none">• Enrollment• Budget• Personnel• Facilities• Instruction<ul style="list-style-type: none">○ SuperBowl Ready• Communications plan |
| 2:45 – 3:00 | Other items <ul style="list-style-type: none">• Colorado Succeeds Prize• Expansion into Texas• Electing another Council member• Next Council Meeting |

2:45 – 3:00

Other items

- Colorado Succeeds Prize
- Expansion into Texas
- Electing another Council member
- Next Council Meeting

1:00 to 3:00 p.m. at Coperni 3

755 Citadel Drive West, Colorado Springs

Council members present: Scott Laband, Dwight Jones, Tammy Clementi

Staff present: Mike Miles

Mike Miles led the Council members on a tour of Coperni 3. Miles provided an update on each of the schools in the Network – AAL, Coperni 2, and Coperni 3. Miles also briefed the Board on the budget and expansion plans, including applying to start a charter school (1882 partnership) in Midland, Texas.

No action was taken by the Council.

1:00 – 1:30	Tour of the School
1:30 – 1:40	Welcome <ul style="list-style-type: none">• Approval of agenda• Review of 15 June minutes
1:40 – 2:00	Review the work of the Council
2:00 – 2:15	Review the TFS concept <ul style="list-style-type: none">• Progress toward the vision
2:15 – 2:45	Update on the schools <ul style="list-style-type: none">• Enrollment• Budget• Personnel• Facilities• Instruction<ul style="list-style-type: none">○ SuperBowl Ready• Communications plan

- Enrollment
- Staff
- Renovations

TFS Board meeting

12:30 – 1:00

Board meeting

- Call to order
- Approval of Agenda
- Approval of 15 May meeting minutes
- Approval of Budget revisions
- Executive session to discuss CEO evaluation